

MJ-105

Moose Jaw and District Hospice Care Association Inc. fonds.- [textual record, graphic material]. -1983 to 1993. - 22.0 cm of textual records. - 4 photographs.

Boxes V-107 - V-108

Administrative history

The Moose Jaw and District Hospice Care Association Inc. was incorporated in 1983. It was organized by a group of professional and lay people with a shared concern about care for the terminally ill. In 1983 at a meeting Dr. R.W.A. Hepburn moved and Cheryl Craig seconded that a process be initiated to form a non-profit organization. The steering committee appointed to plan a public meeting were Dr. R.W.A. Hepburn, Marion Riley, Norma Hopps, Ruth Taylor, Cheryl Craig, Sheila Phillips and Eleanor Stamm. Ruth Taylor and Eleanor Stamm were asked to continue as acting chairman and secretary, respectively. Herb Taylor volunteered to act as treasurer. The first public meeting was set to take place on November 23, 1983 at St Michael's and All Angels Church. The three short term objectives of the group were 1) education of the general public and professionals, 2) organization and training of volunteers, 3) fund-raising.

The board of directors was composed of local people representing a number of disciplines and services which directly and indirectly affect those who are dying and their families. Involved with hospice care were the Victoria Order of Nurses, Thunder Creek Home Care, Moose Jaw Union Hospital, Providence Hospital, Moose Jaw Ministerial Association, nursing homes, funeral homes, social workers and volunteers. A volunteer training program was in place to train people to care for the terminally ill and their families during their illness and bereavement.

In June 1993 a special board meeting was held to discuss amalgamation with Thunder Creek Home Care. The aim for amalgamation was to provide optimum care as well as to avoid the duplication of services. Any members wanting to volunteer services would be most welcome by Thunder Creek. The volunteer program was transferred to Thunder Creek Home Care. Over the summer appropriate action was taken to dissolve the Association. A motion was carried at the final board meeting on September 7, 1993 that the Non-profit Corporate Act Articles of Incorporation be amended to state that all assets go to the Providence Hospital for palliative care programming. The books, videos, filing cabinet and answering machine would be donated to the Palliative Care Program at Providence Place. The minutes of meetings would be placed in the Archives Department at the Moose Jaw Public Library, and Walter Pritchard would keep the financial records for six years.

Scope and content

This fonds consists of the files of the Moose Jaw and District Hospice Care Association Inc. from its formation to its closure. Included are the constitution and by-laws, minutes of

meetings, financial statements, correspondence and reports. There is material pertaining to the acquisition and training of coordinators and volunteers. There are brochures and newspaper clippings on hospice care, as well as a scrapbook (binder) of the Moose Jaw and District Hospice Care Association Inc. containing an organizational chart, lists of board members and volunteers, correspondence, newspaper clipping and four photographs taken at the 1992 annual meeting. There is a bound thesis by Eleanor May Stamm entitled "An inquiry into appropriate care for the terminally ill:" which was donated by Dr. F.C. Heal to the Hospice Association.

Conservation note

This fonds was re-boxed and foldered in 2005.

Note of immediate source of acquisition

Donated by Walter Pritchard /for the Moose Jaw and District Hospice Care Association Inc. On March 23, 1999.

Accruals

No further accruals expected

Finding aids

See file list.

File List

001- Constitution/By-laws

002- History/Philosophy/Criteria

003- Non-profit Corporation Act Notice of Directors 1987

004- Board Members 1984-1990

005- Mailing List 1987

006- Minutes 1983-1986

007- Minutes 1987-1988

008- Minutes 1989-1990

- 009- Minutes 1991-1993
- 010- Financial Statements 1986-1993
- 011- Correspondence 1984-1993
- 012- Committee Reports 1986-1990
- 013- Volunteers-Lists/Applications/Form Letters
- 014- Volunteer Training Programs
- 015- Manual for Hospice Volunteers 1988
- 016- Palliative Care Development Coordinator - Job Description
- 017- Hospice/Palliative Care in other provinces
- 018- Speakers/Presentations
- 019- Conference Advertisements 1987-1991
- 020- Scrapbook (Binder) 1983-1992
- 021- Newsletters 1988-1990
- 022- Bibliography of Resources 1986
- 023- Pamphlets
- 024- Newspaper clippings
- 025- Thesis "An inquiry into appropriate care for the terminally ill", by Eleanor May Stamm. 1983